



Yearly incident/near miss Report 2019

**Clinical Partnership
Management @ Clinical Partnership**

Clinical Partnership (CP) takes data protection very seriously. We have a nominated Caldicott Guardian, Serious Risk Information Officer, and Information Governance Lead. We do not share any patient identifiable information with any external agency or external organisation unless it is necessary for clinical care or required legally. All staff receive induction training and ongoing training in patient confidentiality. Ongoing training is provided through modules online, group educational sessions, and in postgraduate meetings.

CP takes their recruitment very seriously for both administration staff and clinical staff as they have access to our patient database, all staff are vetted on employment and access restricted according to need.

All computer systems are protected with usernames, security questions and passwords. Logins can be monitored across all systems with a range of security questions asked each time a staff member logs in makes our system robust.

We have in excess of 20 Information Governance 'Policies and Procedures'.

For further information regarding our information governance please contact our Information Assurance officer.

Serious Incidents/Near Miss Incidents – 12 month report

Information Governance

Classification	2017	2018	2019	Notes
Serious Incidents	0	0	0	
Near miss	0	1	1	

Clinical

Classification	2017	2018	2019
Serious Incidents	0	0	0
Near miss	1	1	1